

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 25, 2017 was called to order at 7:30 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2017 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Francis Gavin
Diane Clark, President

ABSENT

Giovanni Cusmano
Brant Gibbs
Mary Renaud

ALSO PRESENT

Mr. Joseph Flynn, CSA
Mr. Robert Merryman, Esq.
Mrs. Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by J. Egan and seconded by W. Cramer.
BE IT RESOLVED, that the minutes of the regular board meeting held on August 28, 2017, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

- B. Moved by W. Cramer and seconded by J. Britt.
BE IT RESOLVED, that the minutes of the executive board meeting held on August 28, 2017, be approved. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

- C. Moved by F. Gavin and seconded by W. Cramer.
BE IT RESOLVED, that the minutes of the Board Retreat held on September 6, 2017, be approved. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

IV. STUDENT REPRESENTATIVE REPORT

7	44									
8	46									
PSD	4									
Total	423									
9 th	35									
10 th	32									
11 th	44									
12 th	35									
Total	146									
GT	569									

WEEKLY SUPERINTENDENT’S REPORT

OPERATIONS:

- Rutherford Hall
 - Roof – WE ARE ON TARGET TO BE COMPLETE BY NEXT WEEK
 - DaVinci Roofscapes Press Release for Roof project (see attached)
 - New Jersey Monthly Magazine article – (see attached)
 - Rutherford Hall Video
http://www.elocallink.tv/m/v/player.php?pid=Q8z1N3N6y51&fp=njwarr16_tour_rev3_iwd
- Allamuchy Township School
 - Proposal for the potential Roof Projects
 - Front Steps to Cafeteria
- Mountain Villa School
 - Certificate of Occupancy
 - Outdoor Classroom

HUMAN RESOURCES:

- Teacher’s contract
 - We need to have discussion in Executive Session.
 - The process of Open Enrollment has started.
- Spanish Position – We have a person that is willing to come on Board. She will need to go through the Alternate Route Certification Process. She is working on that currently.

EDUCATION:

- I can believe it is the end of September -AWESOME START.
- The Clinical Professional Development School
 - We had several meetings with regarding the process and the
- Outdoor Classroom
 - The Event on September 16, 2017 was amazing. The committee is putting a presentation to
- District Video Project
 - http://www.elocallink.tv/m/v/player.php?pid=Q8z1N3N6y51&fp=njwarr16_edu_rev3_iwd

GOVERNANCE:

- Allamuchy District Goals SY 2017-18
 1. Continue to investigate, develop, and implement a community-based staff program to enhance quality of life resources offered to District employees.

<ul style="list-style-type: none">2. Investigate, evaluate, and produce a five-year school financial planning model.3. Evaluate current curriculum and programming to determine how those support reading, writing, and critical thinking as delineated in <i>The Allamuchy Learner</i>.• Action plan to be distributed at meeting for review.
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none">• The Mayor will be attending a School Finance
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• Hackettstown High School for the Ribbon Cutting Ceremony• Feasibility Study Results will be presented on Tuesday, November 21, 2017 details to follow• Reviewed the possibility of space for Hackettstown due to the closure of Willow Grove School.
OTHER:
<ul style="list-style-type: none">• Law Suite – to be discussed in Executive Session

IX. REPORTS

COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: F. Gavin - Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the following list of transfers with totals in Fund 10 of \$86,175.00. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #28110 through #28185 for a total amount of \$969,161.06 be approved for payment. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$42,581.99, Investors Bank balance as of August 31, 2017. (Appendix 6) (To be distributed Monday night)

CARRIED: Motion carried unanimously by roll call vote.

D. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of August 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify

that as of August 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 31, 2017 with a total Governmental Funds Account cash balance of \$367,980.66 (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Substitutes

Moved by S. Costello and seconded by F. Gavin.

BE IT RESOLVED, to approve the following substitutes for the 2017-2018 school year.

Jennifer Horsey Christine DeMicco Joanne Carducci
Brandon Wiener – (pending certification and criminal history review)
Eileen Darabant – (pending certification and criminal history review)

CARRIED: Motion carried unanimously by roll call vote.

B. Temporary Secretary

Moved by S. Costello and seconded by F. Gavin.

BE IT RESOLVED, to approve Christine Wood as a temporary part time secretary at an hourly rate of \$20.00, retroactive to September 5, 2017.

CARRIED: Motion carried unanimously by roll call vote.

C. PSD Personal Aide

Moved by S. Costello and seconded by F. Gavin.

BE IT RESOLVED, to approve Joanne Carducci as a classroom aide, 4 hours per day (11:00 a.m. to 3:00 p.m.) at an hourly rate of \$15.00, for the 2017-2018 school year.

CARRIED: Motion carried unanimously by roll call vote.

D. Instructional Aide

Moved by S. Costello and seconded by F. Gavin.

BE IT RESOLVED, to approve Samantha Newton as an Instructional Aide for the 2017-18 school year, Step 2 with an annual salary of \$16,362, prorated, with benefits.

CARRIED: Motion carried unanimously by roll call vote.

E. Classroom Observation

Moved by S. Costello and seconded by F. Gavin.

BE IT RESOLVED, to approve CCM student Jonathan Svendsen to complete 20 hours of classroom observation in the Allamuchy Township School District.

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Curriculum Approval

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED to approve the following 6, 7, 8 Next Generation Science Curriculum.

CARRIED: Motion carried unanimously by roll call vote.

B. Attendance at Professional Conferences

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Tshudy	10/23	Addressing challenging behaviors in the school environment	\$125	59
Sauter	10/27	Anti Bullying NJ State Bar Assoc New Brunswick, NJ	0	94
Schmiedeke	11/01	The Role of the Climate Team (formerly Teasing and Bullying)	0	70

CARRIED: Motion carried unanimously by roll call vote.

C. Class Trips

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2017/2018 school year.

Name	Location	Total cost per student	Date
Grade 1	Mackey's Farm	\$12.00	09/26/17
Grade 5	Franklin Mineral Museum	\$9.00	10/04/17
Grade 8	Community Food Bank, Hillside	0	10/13/17
Kindergarten	Tranquility Farms	\$7.00	10/10/17
			(raindate 10/11/17)
YMCA	Tranquility Farms	\$9.50	10/16/17
			(raindate 10/18/17)
Grade 8	NJ Statehouse	0	10/17/17
Grade 7	Jockey Hollow, Morristown	\$5.00	11/15/17
Grds 6,7,8	AMC "Wonder"	\$15.00	11/20/17
Kindergarten	CCM Planetarium	\$5.00	02/26/18
Grds 7 & 8	Battle of the Books (WHMS)	0	04/11/18
Grade 4	Quiet Valley, East Stroudsburg, PA	\$15.00	04/25/18
Kindergarten	Turtle Back Zoo	\$10.00	05/03/18
			(raindate 05/04/18)
Grds K-2	Growing Stage	\$12.00	05/15/18
Grade 7	Fairview Lakes, Newton, NJ	\$90.00	05/21-22/18
Kindergarten	House of Good Shephard, Stephens State Park, Hpe State Police Barracks	0	05/29/18
Grade 2	Sandy Brook Farms	\$14.00	10/25/17

CARRIED: Motion carried unanimously by roll call vote.

Governance

No Action Items

XII. OLD BUSINESS

District Goal's
Superintendent's Evaluation (Executive Session)

XIII. PUBLIC COMMENTS

Bus Drivers commented on the bus yard and overgrown weeds and port-a-john.

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by J. Egan and seconded by J. Britt.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

Mr. Gavin left meeting and did not participate in the personnel or negation discussion.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by W. Cramer and seconded by J. Egan.

BE IT RESOLVED, that the Board of Education has been in executive session for 28 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

Operations

E. Agreement between the Allamuchy Education Association and the Board of Education

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the agreement between the Allamuchy Education Association and the Board of Education for beginning July 1 2016 to June 30, 2020. (Action to be taken after Executive Session)

CARRIED: Motion carried unanimously by roll call vote.

XVI. ADJOURNMENT

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:50 p.m.